

2023-2024 Membership & Daily Registration Instructions

1. **Club Orientation:** Visit www.bgclaplata.org and click on Afterschool Programs to access the Club Orientation for your Club site. This information is your responsibility. You will sign off on receiving the information provided in these orientations.
2. **Create or Renew a Membership-** All memberships must be renewed for the school year and a membership is required for all kids/teens participating in a Club program.
 - Click on "Parent Portal" at the top of our homepage or access with the buttons on our afterschool program info pages.
 - Login if you know your account
 - If your child has ever attended Club programming anytime since 2021 (including at a school site during 2022-2023), you will already have a Parent Portal Account. **Please use the email address we have on file for you and reset your password if needed.** If you are unsure which email that is, please call the Club at (970) 375-0010 to confirm before you get started. We will also be sending out emails to all Primary Contacts we have in our system the first week of August which will have your login information.
 - **DO NOT attempt to create another account with a new email, you will receive error messages and not be able to register.**
 - Follow the instructions at the top of the screen. You will "Browse Memberships", Select your Club site location, and create or renew a membership for all kids/teens participating
 - Kids already in the system will have information already populated. It is very important you make sure it is up to date and accurate. Make sure to review the school and grade section to update for the upcoming school year
 - Do not just click "Add Contact" and stop there, you need to complete the Membership form on the following page.

Register for Individual days (9R School Site & Bayfield Members Only)

Once you are a member, you may now register for days.

- Visit <https://campscui.active.com/orgs/BoysGirlsClubofLaPlata?orglink=camps-registration>
- Please use your existing Active login if you have one, if not create a new account.
- Select the Season (the month you want to register for)
- Find your school site and "add to cart"
- **Press the orange "Continue" button on the right.** You must select days on the next screen or you will not actually be registered
- Follow instructions on screen to finish registration

Active Networks may offer you an opportunity to sign up for their Active Camps membership. This is not required, **(OR RECOMMENDED)**. This feature does not affect your ability to sign up for Boys & Girls Club programs. We recommend you decline this feature. The Club cannot refund you if you sign up for this option. We handle all refunds/transfers internally based on our own policies.

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Discounts & CCCAP

We accept **CCCAP** at our Durango 9R School Sites. If you receive CCCAP assistance, please type "CCCAP2324" into the discount code. The parent fees must be paid directly to the Boys & Girls Club

Durango 9R Staff may use code 9R2324

Anyone who has completed and been approved for **Free/Reduced Lunch for 2023-2024** may use code FR2324 (Although all lunch is free this year, an application must still be completed)